St Andrew's College

Academic Support Program and Policy

Policy reviewed: February 2026
Date to be reviewed: December 2026

Academic Support Program and Policy

Introduction and rationale

The Academic Support Program (ASP) supports students who have missed the College Council's requirement of a 65% (Credit) SAM. The College aims to create an environment where all students are encouraged to fulfil their potential and to succeed in all areas of endeavour, including degree study. The ASP encourages students to take a lead in evaluating their learning strategies, articulating their goals, and implementing steps to improve their performance. The ASP provides students with one-on-one support from an academic mentor and promotes participation in the College's educational program, especially tutorials, to aid them in fulfilling their academic potential. Students graduate from the ASP upon achieving a 65% SAM with no fails.

Entry into the ASP

Any student who receives a Semester Average Mark of less than 65, or fails a unit of study, enters the Academic Support Program.

Level 1 Support

Level 1 Support is provided for students whose SAM is 60 or above (but below 65) or who have failed one unit of study. On Level 1, students are required to discuss and complete an Academic Support Plan with their allocated academic mentor in a meeting before the Friday of Week 2 and submit the completed plan to the Senior Tutor.

Level 2 Support

Level 2 Support is provided for students whose SAM is below 60 or who have failed two or more units of study. On Level 2, students are required to discuss and complete an Academic Support Plan with their allocated academic mentor in a meeting before the Friday of Week 2 and submit the completed plan to the Senior Tutor. They are also required to have a second meeting with their academic mentor to discuss their progress in week 10 of the semester.

Possible Outcomes

Graduation from the ASP

Students will graduate from the Academic Support Program by meeting the College requirement of a 65 SAM with no fails.

Progression within the ASP

A student may move from Level 2 Support to Level 1 Support by achieving a SAM of 60 or above (but below 65) with no more than one fail.

A student on Level 1 Support for the first time, who achieves a SAM of 60 or above (but below 65) with no more than one fail will remain on Level 1 Support for one further semester.

A student is eligible for academic exclusion if:

1. Having been on Level 2 Support for one semester, they fail to progress to at least Level 1 Support.

2. Having been on Level 1 Support for two consecutive semesters, they fail to meet the College standard of a SAM of 65 or above with no fails.

3. Having been on the ASP at any level for three semesters (whether consecutive or not), they fail to meet the College standard of a SAM of 65 or above with no fails.

Academic exclusions are decided by the ASP Sub-Committee. The membership of the ASP Sub-Committee includes the Director of Education, the Senior Tutor, the Vice-Principal and Director of Student Life, and the Registrar. It will consider representations made by students with regard to their academic performance and any mitigating circumstances. These representations should be lodged in advance of results being released due to a narrow timeframe in which to make decisions regarding the next semester. The ASP Sub-Committee will look favourably on engagement with the ASP and the College's academic program more broadly, especially tutorials, as well as evidence of significantly improved performance.

Students may appeal a decision of the Academic Sub-Committee to the Principal if they consider the decision to have been unfair or unreasonable. Appeals made after the deadline provided will not be considered.

At a glance

Academic Support	Entry Criteria	Requirements
Level 1	A SAM of <65 or 1 fail	- Meet with academic mentor before Friday of Week 2 - Submit completed Academic Support Plan to Senior Tutor
Level 2	A SAM of <60 or 2 or more fails	- Meet with academic mentor before Friday of Week 2 - Submit completed Academic Support Plan to Senior Tutor - Attend Progress Review with Academic Mentor in week 10

Last updated 13/02/26